CONDIS®

Data Privacy Statement

1. Scope of Data Privacy Statement

In accordance with the Swiss Federal Act on Data Protection (FADP) and the European General Data Protection Regulation Act (GDPR), we would like to inform our visitors in a transparent manner about our policy on the collection, storage, use and transfer of personal data via website or application form. This Data Privacy Statement was updated on 22 November, 2023. We may make changes to this Statement as our website evolves.

Our role as personal data protection officer (DPO) is carried out by the person of:
Luis Rodrigues, ITS Manager, CONDIS SA, 1728 Rossens

Our website and its data are hosted by:
Infomaniak Network SA
Rue Eugène-Marziano, 25
CH – 1227 Genève – Suisse

2. Processing of personal data; type, purpose and use

Personal data consists of all the information that relates to an identified or identifiable person. The data subject is a person about whom the personal data is processed. Processing includes any operation on personal data, regardless of the means or processes used, in the particular the storage, disclosure, procurement, deletion, saving, modification, destruction and use of personal data.

We process the personal data that we required in order to provide our products and services in an effective, user-friendly, sustainable, secure and reliable way.

As a matter of principle, we process personal data only once the data subject has given their consent, unless it is permissible for other reasons, e.g. to fulfil a contract with the data subject and for the respective precontractual measures in order to protect our preponderant justified interests because the processing is evident in the circumstances, or on the basis of preceding information. Within this scope, we process, in particular, information that the data subject transmits themselves when making contact – for example via letter, e-amil, contact form, telephone, or social media – for the purpose of the business relationship.

We only process personal data for the duration required for the respective purpose(s). If we are subject to legal and other obligations requiring us to store data for an extended period, we restrict processing accordingly.

We may outsource the processing of personal data to a third party domestically. The provider of this service processes the personal data on our behalf. We make sure that these service providers guarantee adequate data privacy.

We are present on social media – LinkedIn and YouTube – to communicate with existing and prospective customers and to inform them about our products. The General Terms and Conditions (GTCs), data privacy policies and other provisions of the respective platform operators apply.

2.2. Legal basis for processing personal data

We process personal data in accordance with the Swiss Federal Act on Data Protection (FADP) and other applicable data privacy laws (e.g. GDPR).

3. Processing of personal data

CONDIS collects and processes personal data of:

- Users of our website;
- Contact persons and employees of suppliers, dealers, sales agents and vendors of CONDIS products and product parts;
- Existing or prospective customers, buyers and recipients/beneficiaries of CONDIS' products and services or their contact persons and employees;
- Contact persons and employees of business partners and associated;
- Participants in the courses, seminars and other events offered by CONDIS;

3.1 Website

Our website uses Google Analytics and its cookie system to measure the audience and analyse the behaviour of our users. This also helps us to better identify the profiles of our visitors and understand how they interact with our website. Following data can be collected if you accept our cookie system:

- User behavior data:
  - Pages visited and page sequence
  - Duration of visit to each page
  - Actions taken on the site (clicked, forms filled in, etc.)
- Demographic data and interests (if enabled in Google Analytics):
  - Age
  - Gender
  - Interests
- Technology and device used:
  - Device type (mobile, tablet, desktop)
  - Screen resolution
- Traffic source:

    - How the user landed on your site (SEO, paid search, social networks, direct, etc.)
- Location data:
    - City, region, and country (based on IP address)
- Specific event data:
    - If your site uses events to track specific interactions, such as downloading files or clicking on particular links
- Conversions and goals:
    - If your site has goals set up in Google Analytics to track conversions, data on these conversions would also be collected
- Unique identifiers:
    - Google Analytics uses unique identifiers such as the Client ID to distinguish unique users

If you would not like us to use cookies to track your visit, we advise you to set your browser up to a private browsing (Google Chrome private browsing, Firefox private browsing, etc.) or go back to change your cookie preferences.

3.2. Contact forms

We have integrated dynamic contact forms into our website. For us to better address your request and contact you back, we collect following personal information:

- First and last name
- Email address
- Phone number (facultative)
- Company

This information will be used solely for the purpose of contacting you and addressing your request in the most targeted way possible. All data will be erased as soon as our team has been able to contact you and the data is no longer required to qualify your request.

The data provided by the user is not stored on the website, it is automatically redirected by email to our team for us to process the requests. Under no circumstances will it be passed on or sold to third parties.

4. Visitor right to data information, deletion and correction

You can demand to be informed about the data we store about you at any time. To do this, please email a request for information to the address condis@condis.ch. Proof of identity must also bee sent to this address with the request.

You can demand that we delete or correct your data at any time. You are, of course, also entitled to withdraw any consent you gave for the processing of your personal data at any time with future effect. To do so email us at condis@condis.ch.

With regard to the deletion of data, please note that we are subject to certain legal duties which oblige us to retain specific data for a certain period of time. We must comply with these duties. If you request us to delete data that is subject to the retention obligation, we will block the data on our system and use it only to meet the legal retention obligation. Once the retention period has expired, we will comply with your request to delete the data.

5. Right to objection

If your personal data is being processed on the basis of justified interests, you have the right to object to the processing of your personal data provided that there are reasons arising from your special circumstances or because you object to direct marketing. In the latter case, you have general right to object which we will comply with even if no special circumstances apply.

6. Data security

We will store your data securely and therefore take all reasonable measures to protect your data from loss, access, misuse or changes. Our employees and contract partners who have access to your data are contractually obligated to maintain confidentiality and to observe the data privacy provisions.

To ensure the security of your personal data, we use the following measures:

- Protocole SSL (Secure Sockets Layer)

We are committed to maintain a high degree of confidentiality by incorporating the latest technological innovations to ensure the confidentiality of your transactions. However, since no mechanism offers the maximum security, a part of risk is always present while using the internet to transmit personal data.

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7. Contact details

This Data Privacy Statement applies to data processing by:

Responsible organization	CONDIS SA Route de Montena 65 1728 Rossens Switzerland condis@condis.ch www.condis.ch
Regulatory authority	The Federal Data Protection and Information Commissioner (FDPIC) Feldeggweg 1 3003 Bern Switzerland https://www.edoeb.admin.ch/edoeb/en/home.html

8. Validity and changes to this Data Privacy Statement

Any changes to this Data Privacy Statement will be published on this page. In such manner, you can find out at any time about the data we store, how we collect it and how we ust it. You can save and/or print the Data Privacy Statement here.

Rossens, 22 November, 2023